



# **BGR ROCK BAND ACADEMY**

## Lessons Policy and Procedures

1. Tuition is due by the first lesson of each month and is based on a monthly fee.
2. Your lesson tuition locks in your recurring time-slot and day with your teacher.
3. Sheet music and learning materials can be provided. However, in some cases, your teacher may recommend additional literature for you to purchase to enhance the student's growth as a musician.
4. If a teacher is unable to conduct the lesson at your regularly scheduled time, we will offer a make-up lesson on a different day, extend the next session's time, or provide a substitute teacher to administer the lesson at the regularly scheduled time. Holidays and vacations do not require or guarantee make-up sessions.
5. If a student needs to cancel a lesson, we require at least 24 hours' notice to offer alternative make-up options.
6. Same-day cancellations or no call/no shows do not guarantee make-up sessions.
7. If you choose to discontinue lessons after at least three consecutive months, we require one month's notice. This allows the teacher adequate time to adjust their schedule and fill the time slot where needed.
8. Failure to provide adequate notice for discontinuing lessons may result in being charged for a full month of lessons, unless there are extenuating circumstances that could not be avoided, acknowledged, and approved by BGRBA.